



WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

HOMICIDE INVESTIGATION (0240-1)

SEPTEMBER 19-22, 2011
CHENEY, WA.

INSTRUCTIONS FOR ATTENDEES

- ARRIVAL:** Attendees are requested to report on **Monday, September 19, 2011** to the **Washington Archives Bldg, Eastern WA U, 960 Washington Street, Cheney, WA.** Classroom hours are from 7:00 am to 5:00 pm.
- LOCATION:** **Washington Archives Bldg, Eastern WA U, 960 Washington Street, Cheney WA.**
- COURSE FEE:** **\$100**
- Please note: At this time, WS CJTC can not accept credit cards, only checks will be accepted, as a form of payment. Agencies will be billed after the course has concluded.**
- MEALS/LODGING:** **Are the responsibility of the attendee and/or their agency.**
- ATTIRE:** **Casual**, but neat attire is appropriate for classroom wear.
- TELEPHONE:** Attendees should advise their families and departments of how to reach them at the training facility in the event of an emergency. Please call **206-835-7300** and identify the class you are participating in by name.
- CELL PHONES:** Must be either turned off or on vibrate mode in the classroom.
- FIREARMS:** Firearms will not be used in this course.
- ATTENDANCE:** Certificates of completion will be awarded to those attendees who successfully complete the class in its entirety. Instructors must pre-approve any time out of class.
- CANCELLATION GUIDELINES:** If for any reason it becomes necessary to cancel this application, please advise by email at registrar@cjtc.state.wa.us before **September 12, 2011**. Your agency will be billed \$50.00 per day or the course for late cancellations or No Shows. **NO exceptions will be made.**
- RESPONSIBILITY:** Although instructors will at all times maintain a high degree of care for the safety of all persons attending the school, it must, of course, be understood that neither the Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft, or other causes. Each attendee must understand that this training is at the attendee's own risk.